

**MOTORCYCLE OHIO ADMINISTRATIVE RULES**  
**4501-53-09 (Effective 03/24/06)**

**4501-53-09 Renewal of private provider certification of approval**

(A) Each private provider seeking renewal of certification of approval shall have its authorized official submit a renewal application to the department on a form prescribed by the director.

(B) If a renewal application is not postmarked or received by the department at least thirty days prior to the expiration of the current approval period, the authorized official must submit an original application in accordance with rule 4501-53-06 of the Administrative Code.

(C) The renewal application shall be signed, dated, and shall contain a statement affirming that the provider meets the requirements for a certification of approval.

(D) The department shall renew a certification of approval if all of the following apply:

- (1) The application for renewal is completed and submitted to the department no later than the thirtieth day prior to expiration of the current approval period;
- (2) The course remains in compliance with the requirements for approval as set forth in this chapter, and with the provider's written policies and procedures as approved by the director.
- (3) Upon request, the site coordinator submits a criminal abstract provided and dated by the bureau of criminal identification and investigation within forty-five days of such request. If there is no designated site coordinator, the authorized official shall submit such criminal abstract.

(E) In considering an application for renewal of certification of approval, the department may consider any information relevant to the requirements for approval as set forth in this chapter and Chapter 4508 of the Revised Code.