Private Providers Seeking Approval to Offer a Nationally Recognized Motorcycle Operator Training Course or Curriculum Must Take the Following Steps

Private organizations and corporations must apply to Motorcycle Ohio for a certificate of approval to become a private provider. All motorcycle training courses must be taught by Motorcycle Ohio certified instructors. Private providers seeking authorization to offer any nationally recognized motorcycle operator training course or curriculum must apply to Motorcycle Ohio and obtain approval before using the new curriculum. The application must contain the following:

1. Evidence of current certification as a private provider.

2. Acknowledgement that only Motorcycle Ohio certified instructors can be used to teach the proposed curriculum.

3. The private provider must demonstrate how the proposed basic curriculum meets NHTSA Model National Standards for Entry-Level Motorcycle Training. This demonstration shall include completion of the form, available from Motorcycle Ohio, setting forth the NHTSA Model National Standards for Entry-Level Motorcycle Rider Training.

4. The private provider must train Motorcycle Ohio certified instructors on the new curriculum under the supervision of a Motorcycle Ohio trainer prior to teaching a course. The private provider must also train Motorcycle Ohio instructors responsible for supervising, training, and providing quality assurance for motorcycle classes. This training must include curriculum update training and professional development. The private provider is responsible for all costs associated with this training.

5. The range used to teach the curriculum must be validated by Motorcycle Ohio.

6. The test used for endorsement must be the Motorcycle Ohio approved test. The endorsement test cannot be altered.

7. The private provider can issue a course completion card. However, the private provider must also issue a Motorcycle Ohio completion card so that the student can obtain the motorcycle endorsement from the Bureau of Motor Vehicles.

8. Private providers must adhere to Motorcycle Ohio policies and procedures.

9. A statement of curriculum continuity (no changes in approved curriculum) is required yearly with the Motorcycle Ohio Private Provider Application.

10. Any changes to the approved curriculum must be approved by Motorcycle Ohio.